

**P&C MEETING – KINGSWOOD PUBLIC SCHOOL**  
**HELD TUESDAY 18 September 2018**  
**HERITAGE BUILDING MEETING ROOM, SECOND AVENUE KINGSWOOD,**

Meeting opened by the President. Sharon Lanham at 2.15pm

**Present:** - Sharon Lanham, Jianli (Lily) Guo, Raien McCracken, Yingyan Zhang, Amanda Cooper

**Apologies:** Norma Petrocco, Carina Ferandes

- **Confirmation of Minutes of Meeting:** The minutes of 28 August 2018 have been approved by Sharon Lanham and seconded by Amanda Cooper.
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- **Business arising from minutes**  
NIL
- **Principal's Report**  
There was no Principal's report due to absence.
- **President's Report**
  - Selling old uniform at \$1 each is going well.
  - Sorted through storeroom to locate extra uniforms to sell.
  - P & C members to help with the cake and sweets area from 8.30am-1.30pm on 26 September, Sports Fund day.
  - In next meeting on 23 Oct, we shall discuss Teacher's day (end of October)

**Treasurer's Report by Lily**

As at the 17<sup>th</sup> of September 2018, the P&C have an account balance of \$7479.01. The P&C have received \$0.48 in interest from the St George Bank. We have banked \$72 in sale from PLUSH.

Accepted by Sharon Lanham, seconded by Raien McCracken

**Correspondence**

**Inwards -NIL**

**Outwards – NIL**

**General Business**

- Propose to have a friendship bench on campus to provide emotional support to students who are lonely
- Shortage of volunteers to help in school banking
- Gift wrapping on 3<sup>rd</sup> December for Christmas stall
- Christmas Stall will be on 5th December. About 500 gifts for sale
- Call for gift donation in advance
- 6, 13, 20 November for Orientation Day. Prepare items such as water, biscuit, apple, tea, coffee and milk etc.

- Awaiting approval to use the Heritage hall for Crochet lessons on the 23<sup>rd</sup> Oct and 27<sup>th</sup> Nov.
- Sharon to create a donation letter for approval from Norma to obtain free water bottles and fruit for orientation days.
- Sharon to purchase biscuit packs from Abco in preparation for orientation days.

#### **New Items**

NIL

#### **Next Meeting**

The next P&C Meeting will be held on Tuesday, 23 October and will be held in the School Heritage Building commencing at 2:00pm.

Meeting closed 2.55pm